

Crossroads Church
Job Description:
Production Director
January 2022

Overview:

Lead the AVL Tech Team to support and advance the weekend services, including online campus.

Key Responsibilities:

- **Producer (30 hours)**
 - **Produce Weekend Services for In-House and Online Campus**

Experience:

 - Lead Technical Teams:
 - Recruit, train, lead and care for the AVL Tech Team
 - Work with Pastor of Music Ministry to ensure Planning Center events are accurate for weekend services by scheduling of AVL techs for services
 - Be present and ready to support the Tech Team during weekend services
 - Responsible for the room experience, including seating area as well as all set and design elements
 - Responsible for hosting space; recruiting, resourcing and flow/vision of time
 - **Produce various video elements (outside of worship services)**
 - Lead technical teams to execute video elements
 - Including but not limited to: Baptism videos, A-series weekend elements, etc
 - Lead editing teams to execute finished video product
 - **Produce special worship events as needed:** (Including by not limited to: Holiday online services, worship experiences, funerals, weddings etc)

- **Technical Maintenance (10 hours)**
 - **Implement & Maintain Technical Tools:**
 - Ensure AVL systems are functional and updated
 - Be the expert on how the AVL systems are integrated
 - Use resources (internal and external) to ensure regular maintenance of all AVL equipment
 - Implement new AVL tools as needed

Must Haves:

- A deep love for Jesus as Lord and Savior
- A passion for ministering to the heart of Jesus and His bride
- A commitment to the mission and vision of Crossroads Church
- 4+ years of AVL training / experience
- The ability to communicate effectively with musicians and church techs
- The ability to respond to urgent situations with grace and calmness
- The ability to think through critical issues and develop a plan of action
- The ability to teach their craft to others
- A willingness to lead others by serving them
- A desire to continue growing in all areas of life
- A willingness to try new things and to take calculated risks

Relationships:

- The Production Director reports directly to the CEO and works within the Worship Ministry Team
- The Production Director will be part of the greater Crossroads Church staff

Salary:

- 60k/year
- Single medical benefits
- Dental
- 3% retirement contribution